

Business Impact Analysis

India

1. Scope

This Service provides Customer with a Business Impact Analysis on one site and up to three business units.

2. Sun's Tasks and Deliverable's

- **Service Initiation.** Sun will conduct a project kick-off meeting with stakeholders in order for Sun to create a tailored project plan to document the following:
 - Determine business applications and systems to be evaluated
 - Identify functional area business managers and other key staff
 - Set interview schedule
 - Set program time line
 - Determine business requirements
- **Implementation.** Sun will perform the following implementation tasks:
 - Interview/survey staff
 - Data gathering exercises
 - Sort and formalize interview data
 - Conduct a business impact analysis validation meeting
 - Compile business impact analysis report
- **Functional Testing.**
 - Validate compiled data with key customer contacts
- **Knowledge Transfer.**
 - Provide basic education on the business impact analysis process and provide final knowledge transfer to customer.
 - Communicate project information
 - Create final business impact analysis report
- **Other Deliverables.**

Sun will conduct a formal closure meeting to:

 - Review the tasks and deliverables for this Service which Sun completed
 - Review any applicable support arrangements and obligations of Sun.
 - Obtain sign-off on service completion form ("Completion Form")

3. Customer Responsibilities

- **Backup of current data.** Customer has current backup copies of system data, copies of this data, where appropriate, will be available for all systems connected to this solution prior to any implementation services beginning.
- **Site and Systems Access.** Customer is responsible for providing access to data center, facilities, systems, operating environment and resources identified to complete work activities. This includes, but is not limited to, root access, network access, system access, electrical requirements, cabling, and appropriate service area floor space.
- **Personnel Access.** Customer is responsible for providing access to personnel, including management, business, IT and operational staff.
- **Project coordinator.** Customer will designate a Project Coordinator who

will interface with the Delivery Consultant or Project Manager and be empowered to facilitate project activities or action when requested as agreed to in the kick-off meeting.

- **Notification of special conditions.** Customer will notify Sun of any system, application, or equipment modifications known to be potential problems, or deviations from industry standard.
- **Third party software licenses.** Customer will have current valid and fully supported software licenses for all software products associated with Services provided herein and not provided by Sun under this Service Listing.
- **Software and firmware levels.** Customer will ensure all host systems are at an OS patch level supported by Sun, including, host bus adaptor vendors, disk controller vendors, and switch vendors.
- **Third party products.** Customer will execute all applicable agreements and have possession of and accessibility to all required third party products by the project start date.
- **System down time.** Customer will ensure system down time will be available upon reasonable notice to allow installation of hardware and software components required for completion of this project.

4. Additional Provisions.

- **Services does not include:**
 - Disaster recovery or data recovery services.

In the event that Customer purchases the above-described Services from Sun, this Service Listing or SOW is incorporated by reference in and subject to the terms of the current agreement under which Customer may order products and services from Sun ("Agreement") or, if there is none and the Services are nevertheless delivered by Sun, the delivery of those Services will be governed by the Sun General Terms and its Purchasing Exhibit together with all applicable Appendices thereto. Sun is not obligated to perform the Services described in this Service Listing or SOW unless Customer has an Agreement with Sun and has received an order confirmation from Sun accepting Customer's purchase order or electronic order for the Services. This Service Listing or SOW does not constitute an offer by or invitation to contract with Sun. The Services described above are subject to availability and unless otherwise stated, are only available within the above-referenced country or geography. Any reference to "Customer" in this Service Listing refers to the party that enters into the Agreement with Sun. Such party may be referred to in the Agreement as "Company," "Customer" or other appropriate term.

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